

Report of West North West Area Leader

Report to: Outer North West Community Committee

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For decision

Community Committee Update Report

Purpose of report

1. This report updates the Community Committee on the work of the sub groups of the Committee: Environment & Community Safety; Employment, Learning and the Local Economy; Children's Services and Family Health; Adult Social Care, Health & Well-being; Highways & Transportation and Policy.
2. The report sets out the roles and key principles of the Community Committee sub groups and asks the community committee to consider the Elected Member representation to each group.
3. The report also requests that the Community Committee consider recruiting non-voting co-optees from the locality to help with the Committee's work.

Main issues

4. The Outer North West Community Committee has a range of sub groups which set priorities, agree topics for consideration at Community Committee and develop action plans to address issues of thematic importance. The committee currently operates six sub groups: Environment & Community Safety; Employment, Learning and the Local Economy; Children's Services and Family Health; Adult Social Care, Health & Well-being; Highways & Transportation and Policy.

5. Sub group meetings are informal meetings and not open to the public, however local residents or representatives of other organisations may be invited to attend and speak at the discretion of the chair of each sub group.
6. Key principles for the sub groups include:
 - Each sub group to meet a maximum of 5 times per year (4 if there is no delegation attached to the work of the sub group)
 - The sub group will consist of one elected member representative from each ward however sub group meetings are open to all members of the Outer North West Community Committee if they wish to attend.
 - Co-optees may be invited onto the sub group subject to agreement from the Community Committee.
 - Recommendations to Community Committee will only be made by the sub group members or in the event of their absence, a nominated ward colleague.
 - All decisions or recommendations made by the sub group must be referred to the Community Committee for approval.
 - Venues for sub groups are to be accessible and cost free i.e. Otley Children's Centre, Yeadon Town Hall, Henshaw Depot, Weetwood Police Station, Otley Police Station or Horsforth Library.
7. The current membership of all six sub groups is attached at **Appendix 1**.
8. Last year, the Area Leader consulted widely with members and reviewed the sub group structure at that time in the light of the findings of that consultation. The community committee subsequently established the present structure and provided a strong and robust platform for local views to be expressed, issues addressed and where appropriate, escalated. Following recent changes to the membership of the Outer North West Community Committee the Chair is recommending changes to the membership of each sub group, details of which are attached at **Appendix 2** for consideration.
9. Detailed below is an update on the current sub group activity and issues being explored at each.

Community Safety

10. The Community Committee chose Domestic Violence as the topic for their first themed workshop in October 2014. Since this time the sub group receives regular updates from the Community Safety Co-ordinator covering the outer north west, on the work being undertaken to tackle Domestic Violence. In addition feedback from the workshop and the sub group has been used to inform the WNW Domestic Violence Action Plan 2015-16.
11. The Community Safety Co-ordinator provided details of two potential projects to tackle domestic violence in outer north west. The sub group has requested that further

investigation is undertaken to establish the benefits of the projects being funded in the outer north west area.

12. The Neighbourhood Policing Team Inspector presented information on the current crime statistics for outer north west Leeds and informed the meeting that overall crime is down on the same period last year.
13. Information on a Community Speed Watch scheme to tackle speeding traffic was circulated in advance of the meeting. The sub group debated the advantages and disadvantages of such a scheme. It was agreed that the local Police Inspector will draft a project specification to include costs, for the sub group to consider at their next meeting.

Environment

14. The Community Champion advised the sub group that he has met with Senior Officers from the Waste Management Service to discuss additional brown bin collections in the outer north west area.
15. The Business Development Manager from Environments & Housing presented an update on the grounds maintenance service and answered questions on the service.
16. The WNW Locality Manager provided an update on the work of the Zonal Teams and the new staffing structure. The service will be taking on responsibility for clearing void gardens and is now also responsible for the bulky waste service from the 1st June 2015. There are two zonal teams dedicated to the outer north west area led by a team leader who will oversee operational and enforcement work. The gully crews are now managed centrally.
17. A suggestion was made that the Police Commissioner be invited to a future Community Committee workshop. The sub group will discuss this matter further when it next meets with Community Safety Officers.
18. The WNW Parks area manager provided an update on the Leeds Quality Park assessment. A separate meeting is to be arranged with the Business Development Manager to discuss the parks delegation.
19. The Committee Champion requested a letter be sent to the Chief Officer of Waste Management on his behalf requesting information about the green bin allocation and collections for each ward in the outer north west area.

Employment, Learning & the Local Economy

20. This sub group has been operating since the start of the 2014/15 municipal year. The remit is to understand some of the issues and challenges around local learning opportunities and employment.

21. The sub group has met twice since the last Community Committee. At the first meeting officers from Employment & Skills discussed the offer for commissioned learning in the Outer North West and what Community Learning is and how it is currently delivered. There were opportunities for shaping the delivery of the service and Members put forward their views in terms of local barriers and possible solutions.
22. As a result of discussions with representatives from local neighbourhood planning groups it has been agreed that the next Outer North West Community Committee workshop theme will be Neighbourhood Planning in the Outer North West to be held on the 8th June.

Children's Services and Family Health

23. At the start of the 2014-15 municipal year Family Health matters were brought alongside Children's Services within the current Children's sub group, enabling consideration to be given to a wider range of issues and conditions experienced by children and their families.
24. At the last meeting of the sub group in February discussions were held on the role of children's centres in the outer north west with representation at the meeting from all 3 centres. The Community Safety Coordinator was also present to talk about Domestic Violence in the outer north west. The sub group agreed to a Youth Activity fund commissioning round in April with a workshop to take place on 24th April and that applicants would be invited to the workshop to discuss their projects and allow members to ask questions.
25. The workshop on the 24th April considered 26 applications from 18 different applicants and gave members the opportunity to speak with 12 of the groups. A total of £46,950 was recommended for approval to the community committee.

Adult Social Care Health & Well-being

26. At the start of the 2014-15 municipal year the committee agreed to bring Adult Social Care alongside the existing Health & Well-being sub group. The sub group is currently reviewing feedback from the social isolation workshop which took place in December 2014 and with support from officers in Public Health, is looking at ways of tackling social isolation in the area. Two potential projects will be considered by sub group members at their next meeting.

Highways and Transportation

27. This sub group explores Highways and transport matters in partnership with officers from Transportation and Highways. The group is exploring issues in relation to Leeds Bradford Airport and recently approached the airport regarding consultation on the Master Plan. The airport responded that they are preparing the Master Plan in close liaison with Leeds City Council Officers and explained that there are strategic issues associated with bringing forward the Plan and some local framework issues which have

yet to reach a conclusion. Their aim is to provide a Master Plan for the airport which is strategically joined up with Leeds City Council's plans. They are currently unable to provide a date as to when the Master Plan will be published for public consultation.

Policy

28. The Policy sub Group is chaired by the Community Committee Chair and provides the opportunity for the Chairs of all sub groups to come together to discuss issues and propose actions on matters raised in the respective sub groups as well as providing a forum for discussion of items not covered within the sub group agendas.

Co-optees

27. The provision of co-opted representatives on to Community Committees enables representatives of the local community to engage in the Committee's decision making process.

28. The relevant Community Committee Procedure Rules state that:

- Co-opted members may participate in the debate in the same way as Elected Members, but will be non-voting members of the Committee.
- No co-opted member shall be appointed for a period beyond the next Annual Meeting of the Council.

29. This report provides Community Committee Members with the opportunity to formally consider the possible appointment of co-optees to the Committee for the 2015-16 municipal year.

Conclusions

30. The Outer North West Community Committee sub groups provide the Committee with the opportunity to consider information on key areas of work in partnership with officers and community organisations, as well as enabling direct links to be established with the Community Champions and Executive Board Members.

Recommendations

31. Members are asked to:

- Note the work of the sub groups since the last Community Committee meeting.
- Consider and agree the Elected Member representative from each ward for each sub group for the municipal year 2015/16.
- Consider recruiting non-voting co-optees from the locality to help with the Committee's work.

Background information

- Not applicable